

**Airport Advisory Board Minutes
March 9, 2016 5:30pm
Airport Administration Building
8807 Airport Boulevard
Leesburg, Florida**

Attendance: Mark Crawford
Byron Oldham
Greg Thorpe

Call to Order

Vice Chairman Mark Crawford called the meeting to order at 5:30pm. Vice-chairman Crawford led the Pledge of Allegiance and gave the invocation.

Approval of Minutes – January 13, 2016

Greg Thorpe made a motion to approve the minutes from January 13, 2016. Byron Oldham seconded the motion and it was approved unanimously.

Update on Chamber of Commerce Car Sale

Vice-Chairman Crawford said he spoke to Sandi Moore at the Chamber regarding the car sale. She said they are moving forward with the application process for a fall date. He asked if there were any questions on this event. There were no questions and there was no further discussion on this item.

Project Update

Airport Manager (AM) Tracey Dean said she will speak on the projects in the absence of Rob Hambrecht from AvCon.

Seaplane Ramp: This project is at 30% of design. The next milestone they are working towards is 60%. There have been a couple of small changes but overall the cost estimate and schedule have stayed the same.

Apron: The bids for this project came in higher than estimated. She will be meeting with FDOT next week to see if they will offer any additional funding based on the low bid.

Airport Manager Update

AM Dean provided the following information:

Relocation of East Security Gate: Because the costs of CIP projects have come in over the budgeted amounts, this item has been put on hold. She still hopes to have it done this fiscal year. If it is not done this year, she plans to include it in the FY 17 budget to it will be done next year.

Tetrahedron (Wind T): There are three windsocks and a tetrahedron on the airport. The tetrahedron has not been operational for about two years. It has zero value. There is not even

any scrap value for the metal. It is so old that the last time it was repaired several years ago, the parts had to be fabricated. The next time ESI comes in, she plans to have them remove it.

Compass Rose: This is a navigational aid which shows true magnetic north. It allows pilots to calibrate their compasses to true north while on the ground. ATCT Manager Rick Crose would like a compass rose back on the airport. There used to be one on the field, but when runway 13/31 and taxiway A were extended it was removed. ATCT Manager Crose has suggested that one could be placed on the run-up by taxiway A. If that is determined to be a good location, it would have to be done after the seaplane ramp is complete.

Vice-Chairman Crawford asked what it will cost. AM Dean said she found some old e-mails from when this was previously discussed. There are several things that can affect cost. Mary Soderstrum from AvCon said it is not simply a matter of painting it on a hard surface. She is currently working with another airport on their compass rose. If there is any metal in the concrete or in the ground, it will throw off the calibration. There cannot be any wires within 300' and no buildings within 600'. It must be calibrated by a surveyor due to changes in magnetic north and not all surveyors do this type of work. It is not as easy as it seems.

AM Dean noted that Tower Manager Crose has also told her that runway 3/21 should actually be 4/22 due to the changes in magnetic north. She is currently talking to FAA about this. Vice-Chairman Crawford asked if the renumeration will have to be done whether or not a compass rose is placed on the airport. Mary Soderstrum said usually FAA will do a study. It is a very quick and simple process. If the study determines that the declination has moved enough to requiring renumbering they normally recommend that it be done the next time the runway is repaved.

New Business

Dave Lewis asked if anything has been done with the piece of property that was bought when the NDB was being considered. Secretary Pam Hester said this is a small parcel – about one acre - that is known as the “outer marker” property. It is still owned by the airport and nothing has been done with it.

Dave Lewis noted that it has been a while since he has been to a meeting. He is wondering how much money is in the airport accounts now that it is an enterprise fund. AM Dean gave him a copy of the most recent financial report.

Adjournment

Greg Thorpe made a motion to adjourn. Byron Oldham seconded the motion and the meeting adjourned at 5:47pm.

Chairman

Secretary