

# City of Leesburg Lake Front City

## Agenda Memorandum

**Item No:** 4.C.1.  
**Meeting Date:** July 22, 2019  
**From:** Brandy McDaniel, Budget Manager  
**Subject:** Resolution amending the fiscal year 2018-19 Budget for the General, Hwy 441/27 CRA, Capital Projects, Gas, Wastewater and Fleet Services Funds for the Third Quarter

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### Staff Recommendation:

Staff recommends adoption of the attached resolution amending the fiscal year 2018-19 budget for the General, Hwy 441/27 CRA, Capital Projects, Gas, Wastewater and Fleet Services Funds for the Third Quarter.

### Analysis:

As established in the Budget Policy, adopted September 28, 1998, total appropriations within a fund cannot increase or decrease without formal action by the City Commission.

<b>General Fund (G.F.):</b>	<b>Amount</b>	<b>Funding Source</b>
Rotary Club Donation to Fire Dept.	\$ 2,000	Contributions/Donations
Façade, Sign, Landscape Grant Program	5,000	Fund Balance
FL Dept of Health Grant (Fire)	<u>21,674</u>	State Grant
<b>Total General Fund</b>	<b>\$ 28,674</b>	
<b>Hwy 441/27 CRA:</b>	<b>Amount</b>	<b>Funding Source</b>
Façade, Sign, Landscape Grant Program	<u>\$ 57,500</u>	Fund Balance
<b>Total Hwy 441/27 CRA</b>	<b>\$ 57,500</b>	
<b>Capital Projects:</b>	<b>Amount</b>	<b>Funding Source</b>
JPA with FDOT for Landscaping Dixie Ave	<u>\$350,000</u>	Intergovernmental Revenue
<b>Total Capital Projects</b>	<b>\$350,000</b>	
<b>Gas:</b>	<b>Amount</b>	<b>Funding Source</b>
Leesburg Natural Gas Regulator Station	<u>\$650,000</u>	Fund Balance
<b>Total Gas Fund</b>	<b>\$650,000</b>	
<b>Wastewater:</b>	<b>Amount</b>	<b>Funding Source</b>
Turnpike WWTF Permit & Sprayfield design	\$128,600	Fund Balance
Lake Denham Lift Station Upgrade	18,000	Fund Balance- Impact Fees
FL Dept. of ER Mgmt Grant-6 Generators	<u>295,936</u>	Federal Grant & Fund Balance

**Total Wastewater Fund** **\$442,536**

<b>Fleet Services</b>	<b>Amount</b>	<b>Funding Source</b>
Replace Vehicle #8121 which was totaled in accident	<u>\$ 23,000</u>	Recovery from Losses & Fund Balance
<b>Total Fleet Services</b>	<b>\$ 23,000</b>	

**Options:**

1. Adopt the attached resolution amending the fiscal year 2018-19 budget for the General, Hwy 441/27 CRA, Capital Projects, Gas, Wastewater and Fleet Services Funds, or
2. Such alternative action as the Commission may deem appropriate.

**Fiscal Impact:**

The following funds will change as seen below:

<u>FUND</u>	FY 2019 <u>ADOPTED</u>	<u>CHANGE</u>	FY 2019 <u>AMENDED</u>
General	\$28,010,099	28,674	28,038,773
Stormwater	3,660,961	-0-	3,660,961
Housing Assistance	110,180	-0-	110,180
Greater Leesburg CRA	1,045,177	-0-	1,045,177
Carver Heights CRA	343,886	-0-	343,886
Hwy 441/27 CRA	557,722	57,500	615,222
Debt Service	1,548,449	-0-	1,548,449
Capital Projects	15,669,657	350,000	16,019,657
Electric	71,158,112	-0-	71,158,112
Gas	10,689,483	650,000	11,339,483
Water	16,984,634	-0-	16,984,634
Wastewater	19,982,789	442,536	20,425,325
Solid Waste	4,205,914	-0-	4,205,914
Airport	3,129,003	-0-	3,129,003
Police Pension	1,773,975	-0-	1,773,975
Fire Pension	1,440,932	-0-	1,440,932
General Employees Pension	3,110,289	-0-	3,110,289
Health Insurance	6,850,740	-0-	6,850,740
Workers' Compensation	605,908	-0-	605,908
Risk Management	703,691	-0-	703,691
Discretionary Sales Tax	2,483,732	-0-	2,483,732
Gas Tax	799,167	-0-	799,167
Police Impact Fees	5,000	-0-	5,000
Recreation Impact Fees	25,000	-0-	25,000
Building Permits	1,002,600	-0-	1,002,600
Police Forfeiture	7,018	-0-	7,018
Police Education Receipts	5,000	-0-	5,000
Fleet Services	<u>5,127,909</u>	<u>23,000</u>	<u>5,150,909</u>
Total	\$201,037,027	1,551,710	\$202,588,737

RESOLUTION NO. 10,451

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA, AMENDING THE FISCAL YEAR 2018-19 BUDGET FOR THE GENERAL, HWY 441/27 CRA, CAPITAL PROJECTS, GAS, WASTEWATER AND FLEET SERVICES FUNDS FOR THE THIRD QUARTER ; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Commission of the City of Leesburg adopted a budget for the Fiscal Year 2018-19 on September 24, 2018, which they felt was in the best interest of the citizens of the City of Leesburg, and

WHEREAS, it is now necessary to amend the current budget for Fiscal Year 2018-19 to provide funds for various projects as adopted at City Commission meetings, and

WHEREAS, such action was not anticipated in the original 2018-19 annual budget;

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LEESBURG, FLORIDA:

SECTION I.

Pursuant to Section 200.065, Florida Statutes, and all other applicable laws, the following amounts for use by the various funds during Fiscal Year 2018-19 as reflected below, including all modifications or amendments made during this meetings, are hereby adopted as increases/decreases to the original budget for Fiscal Year 2018-19 for the City of Leesburg, Florida:

GENERAL FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Intergovernmental Revenue	
Miscellaneous Revenue	21,674
Other Financing Sources:	2,000
Fund Balance Appropriated	
	<u>5,000</u>
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b><u>28,674</u></b>

PROPOSED APPROPRIATIONS

Public Safety	23,674
General Government	5,000
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b><u>28,674</u></b>

HWY 441/27 CRA FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Other Financing Sources:	
Fund Balance Appropriated	57,500
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b><u>57,500</u></b>

PROPOSED APPROPRIATIONS

Physical Environment	57,500
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b><u>57,500</u></b>

CAPITAL PROJECTS FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Intergovernmental Revenue	350,000
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b><u>350,000</u></b>

PROPOSED APPROPRIATIONS

General Government	350,000
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b><u>350,000</u></b>

GAS FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Other Financing Sources:	
Fund Balance Appropriated	650,000
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b><u>650,000</u></b>

PROPOSED APPROPRIATIONS

Physical Environment	650,000
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b><u>650,000</u></b>

WASTEWATER FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Intergovernmental Revenue	209,258
Other Financing Sources:	
Fund Balance Appropriated	233,278
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b><u>442,536</u></b>

PROPOSED APPROPRIATIONS

Physical Environment	442,536
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b><u>442,536</u></b>

FLEET SERVICES FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Miscellaneous Revenue	11,564
Other Financing Sources:	
Fund Balance Appropriated	11,436
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>23,000</b>

PROPOSED APPROPRIATIONS

General Government	23,000
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>23,000</b>

ALL FUNDS

ESTIMATED REVENUES AND OTHER RECEIPTS

Intergovernmental Revenue	580,932
Miscellaneous Revenue	13,564
Total Estimated Revenues	594,496
Other Financing Sources:	
Fund Balance Appropriated	957,214
<b>TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS</b>	<b>1,551,710</b>

PROPOSED APPROPRIATIONS

Public Safety	23,674
General Government	378,000
Physical Environment	1,150,036
<b>TOTAL PROPOSED APPROPRIATIONS</b>	<b>1,551,710</b>

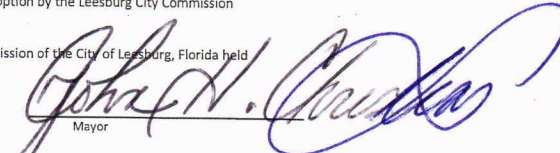
SECTION II.

This resolution shall become effective upon its passage and adoption by the Leesburg City Commission in the manner provided by law.

PASSED AND ADOPTED at a regular meeting of the City Commission of the City of Leesburg, Florida held the 22nd day of July 2019.

ATTEST:

  
City Clerk

  
Mayor