



AGENDA
CITY COMMISSION MEETING
COMMISSION CHAMBERS, CITY HALL
THURSDAY, SEPTEMBER 15, 2016 5:30 PM

1. CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. PUBLIC HEARINGS AND NON-ROUTINE ITEMS:

A. Public Hearing on the proposed millage and proposed budget for Fiscal Year 2016-17.

1. Announce the name of the taxing authority, the rolled back rate, and the millage rate to be levied
2. Discuss the proposed aggregate millage rate
3. Request comments from the public regarding the tentative budget
4. Resolution tentatively adopting the millage rate of 4.2678 per \$1,000 taxable value for Fiscal Year 2016-17
5. Resolution tentatively adopting the Fiscal Year 2016-17 budget
6. Announce the tentatively adopted millage rate
7. Establish and publicly announce the date, time and place for the public hearing to finally adopt the millage rate and the Fiscal Year 2016-17 budget

3. CITY ATTORNEY ITEMS:

4. CITY MANAGER ITEMS:

5. PUBLIC COMMENTS:

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Issues brought up will not be discussed in detail at this meeting. Issues will either be referred to the proper staff or will be scheduled for consideration at a future City Commission Meeting. Comments are limited to three minutes.

6. ROLL CALL:

7. ADJOURN:

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.

RESOLUTION NO. _____

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA TENTATIVELY ADOPTING 4.2678 MILLS AS THE FISCAL YEAR 2016-17 MILLAGE RATE FOR THE CITY OF LEESBURG, FLORIDA, REPRESENTING THE CURRENT YEAR PROPOSED AGGREGATE MILLAGE RATE OF 4.2678 MILLS WHICH IS 0.81% MORE THAN THE CURRENT YEAR ROLLED BACK RATE OF 4.2334; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, discussions were held during the regular commission meeting of July 25, 2016 regarding the adoption of 4.2678 mills which is the same millage rate as the previous fiscal year.

WHEREAS, the Commission approved the Millage Rate of 4.2678 mills and authorized the City Manager to execute and submit the Certificate of Taxable Value for Fiscal Year 2016-17 to the Lake County Property Appraiser at its regular meeting Monday, July 25, 2016, and

WHEREAS, a tentative budget for Fiscal Year 2016-17 was presented to the City Commission of the City of Leesburg, Florida during workshops held July 14th, 26th, and 28th, 2016, and

WHEREAS, following a review of the tentative budget as submitted, the City of Leesburg, Florida, determined that a millage rate of 4.2678 mills is necessary to produce the budgetary revenue to fund budgetary operating expenditures during Fiscal Year 2016-17, and

WHEREAS, a Fiscal Year 2016-17 millage rate of 4.2678 mills represents the Current Year Proposed Aggregate Millage Rate

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Leesburg, Florida, that the tentative millage rate for the City of Leesburg, Florida, is hereby adopted at the rate of 4.2678 mills (\$4.2678 per every \$1,000 of taxable valuation) for the 2016 tax roll, which is the same millage rate as the prior year.

PASSED AND ADOPTED by the City Commission of the City of Leesburg, Florida, at a special meeting held on the 15th day of September, 2016.

Mayor

ATTEST:

City Clerk

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA,
TENTATIVELY ADOPTING THE FISCAL YEAR 2016-17 BUDGET FOR THE CITY OF
LEESBURG, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City of Commission of the City of Leesburg, Florida, has held several budget work sessions for the purpose of reviewing, and, where appropriate, revising the Fiscal Year 2016-17 Budget, and

WHEREAS, the provisions of Section 200.065 (2)(c), Florida Statutes, commonly known as the Truth in Millage or TRIM Bill, require that the City Commission hold a public hearing and adopt a tentative budget and millage rate for the Fiscal Year 2016-17; and,

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LEESBURG, FLORIDA:

SECTION I.

Pursuant to Section 200.065, Florida Statutes, and all other applicable laws, the following amounts for use by the various funds during Fiscal Year 2016-17 as reflected below, including all modifications or amendments made during this meeting, are hereby adopted as the budget for Fiscal Year 2016-17 for the City of Leesburg, Florida:

GENERAL FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Current Ad Valorem Taxes	
(Based on an assessed value of \$1,183,332,303*4.2678 Mills*95% less CRA's)	4,538,806
Other Taxes	4,506,797
Licenses and Permits	1,244,000
Intergovernmental Revenue	2,412,009
Charges for Services	682,291
Fines and Forfeits	114,000
Miscellaneous Revenues	624,091
Total Estimated Revenues	<u>14,121,994</u>
Other Financing Sources:	
Transfers from other Funds	9,365,809
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	<u><u>23,487,803</u></u>

PROPOSED APPROPRIATIONS

General Government	3,816,899
Public Safety	13,374,934
Physical Environment	109,593
Transportation	1,555,145
Economic Environment	268,872
Human Services	5,000
Culture/Recreation	3,202,168
Other Uses	207,421
Non Expenditures:	
Transfers to other Funds	947,771
TOTAL PROPOSED APPROPRIATIONS	<u><u>23,487,803</u></u>

HOUSING ASSISTANCE FUND

Miscellaneous Revenues	121,800
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	<u><u>121,800</u></u>

PROPOSED APPROPRIATIONS

Economic Environment	121,800
TOTAL PROPOSED APPROPRIATIONS	<u><u>121,800</u></u>

STORMWATER FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Charges for Services	1,468,228
Total Estimated Revenues	1,468,228
Other Financing Sources:	
Fund Balance Appropriated- Renewal & Replacement	650,000
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	2,118,228

PROPOSED APPROPRIATIONS

Physical Environment	2,118,228
TOTAL PROPOSED APPROPRIATIONS	2,118,228

GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY

ESTIMATED REVENUES AND OTHER RECEIPTS

Current Ad Valorem Taxes	129,586
(Based on an assessed value of \$31,961,858*4.2678 Mills*95%)	
Intergovernmental Revenue	184,752
Miscellaneous Revenues	3,000
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	317,338

PROPOSED APPROPRIATIONS

Economic Environment	208,119
Non Expenditures:	
Debt Service	102,934
Reserve for Future Use	6,285
TOTAL PROPOSED APPROPRIATIONS	317,338

CARVER HEIGHTS COMMUNITY REDEVELOPMENT AGENCY

ESTIMATED REVENUES AND OTHER RECEIPTS

Current Ad Valorem Taxes	84,309
(Based on an assessed value of \$20,794,367*4.2678 Mills*95%)	
Intergovernmental Revenue	119,595
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	203,904

PROPOSED APPROPRIATIONS

Economic Environment	54,746
Non Expenditures:	
Debt Service	45,500
Reserve for Future Use	103,658
TOTAL PROPOSED APPROPRIATIONS	203,904

US HWY 441/27 COMMUNITY REDEVELOPMENT AGENCY

ESTIMATED REVENUES AND OTHER RECEIPTS

Current Ad Valorem Taxes	45,013
(Based on an assessed value of \$11,102,176*4.2678 Mills*95%)	
Intergovernmental Revenue	65,276
Other Financing Sources:	
Fund Balance Appropriated- Bond Proceeds	598,742
Fund Balance Appropriated	244,864
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	953,895

PROPOSED APPROPRIATIONS

Economic Environment	52,626
Non Expenditures:	
Debt Service	901,269
TOTAL PROPOSED APPROPRIATIONS	953,895

DEBT SERVICE FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Other Financing Sources:	
Transfers from other Funds	2,532,209
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	2,532,209

PROPOSED APPROPRIATIONS

Non Expenditures:	
Debt Service	2,532,209
TOTAL PROPOSED APPROPRIATIONS	2,532,209

CAPITAL PROJECTS FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Other Financing Sources:	
Transfers from other Funds	1,727,000
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	1,727,000

PROPOSED APPROPRIATIONS

General Government	682,000
Transportation	1,020,000
Culture/Recreation	25,000
Non Expenditures:	
TOTAL PROPOSED APPROPRIATIONS	1,727,000

ELECTRIC FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Intergovernmental Revenue	800,000
Charges for Services	59,835,066
Miscellaneous Revenues	606,000
Other Sources	300,000
Total Estimated Revenues:	61,541,066
Other Financing Sources:	
Fund Balance Appropriated- Renewal & Replacement	2,100,000
Fund Balance Appropriated- Duke Settlement	3,569,000
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	67,210,066

PROPOSED APPROPRIATIONS

Physical Environment	58,866,716
Non Expenditures:	
Transfers to other Funds	5,630,917
Debt Service	2,712,433
TOTAL PROPOSED APPROPRIATIONS	67,210,066

GAS FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Charges for Services	6,780,023
Miscellaneous Revenues	50,000
Other Sources	116,292
Total Estimated Revenues:	6,946,315
Other Financing Sources:	
Fund Balance Appropriated- Magnolia Townhomes Reserve	976,320
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	7,922,635

PROPOSED APPROPRIATIONS

Physical Environment	4,902,036
Non Expenditures:	
Transfers to other Funds	2,213,396
Debt Service	322,585
Reserves- Contributions to Retained Earnings	484,618
TOTAL PROPOSED APPROPRIATIONS	7,922,635

WATER FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Charges for Services	6,854,215
Miscellaneous Revenues	47,000
Other Sources	50,000
Total Estimated Revenues:	<u>6,951,215</u>
Other Financing Sources:	
Fund Balance Appropriated	1,293,172
Fund Balance Appropriated- Renewal & Replacement	782,500
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	<u><u>9,026,887</u></u>

PROPOSED APPROPRIATIONS

Physical Environment	6,780,176
Non Expenditures:	
Transfers to other Funds	911,835
Debt Service	1,334,876
TOTAL PROPOSED APPROPRIATIONS	<u><u>9,026,887</u></u>

WASTEWATER FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Charges for Services	9,755,236
Total Estimated Revenues	9,755,236
Other Financing Sources:	
Fund Balance Appropriated- Renewal & Replacement	1,144,122
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	<u><u>10,899,358</u></u>

PROPOSED APPROPRIATIONS

Physical Environment	8,364,995
Non Expenditures:	
Transfers to other Funds	869,672
Debt Service	1,394,721
Reserves- Contributions to Retained Earnings	269,970
TOTAL PROPOSED APPROPRIATIONS	<u><u>10,899,358</u></u>

COMMUNICATIONS FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Charges for Services	2,044,288
Miscellaneous Revenues	145,327
Total Estimated Revenues	<u>2,189,615</u>
Other Financing Sources:	
Fund Balance Appropriated- Renewal & Replacement	68,500
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	<u><u>2,258,115</u></u>

PROPOSED APPROPRIATIONS

Physical Environment	2,036,198
Non Expenditures:	
Debt Service	121,917
Transfers to other Funds	100,000
TOTAL PROPOSED APPROPRIATIONS	<u><u>2,258,115</u></u>

SOLID WASTE FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Charges for Services	3,819,659
Miscellaneous Revenues	5,800
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	<u><u>3,825,459</u></u>

PROPOSED APPROPRIATIONS

Physical Environment	2,988,434
Non Expenditures:	
Reserves- Contributions to Retained Earnings	467,476
Transfers to other Funds	369,549
TOTAL PROPOSED APPROPRIATIONS	<u><u>3,825,459</u></u>

AIRPORT FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Licenses and Permits	7,500
Intergovernmental Revenue	359,262
Charges for Services	187,438
Miscellaneous Revenues	982,162
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	1,536,362

PROPOSED APPROPRIATIONS

Transportation	1,237,880
Non Expenditures:	
Reserves- Contributions to Retained Earnings	298,482
TOTAL PROPOSED APPROPRIATIONS	1,536,362

POLICE PENSION FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Other Taxes	168,105
Miscellaneous Revenues	1,195,327
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	1,363,432

PROPOSED APPROPRIATIONS

General Government	952,000
Non Expenditures:	
Reserves- Contributions to Fund Balance	411,432
TOTAL PROPOSED APPROPRIATIONS	1,363,432

FIRE PENSION FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Other Taxes	110,449
Miscellaneous Revenues	1,178,042
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	1,288,491

PROPOSED APPROPRIATIONS

General Government	929,000
Non Expenditures:	
Reserves- Contributions to Fund Balance	359,491
TOTAL PROPOSED APPROPRIATIONS	1,288,491

GENERAL EMPLOYEE'S PENSION FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Miscellaneous Revenues	2,875,000
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	2,875,000

PROPOSED APPROPRIATIONS

General Government	2,875,000
TOTAL PROPOSED APPROPRIATIONS	2,875,000

HEALTH INSURANCE FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Charges for Services	5,331,998
Miscellaneous Revenues	96,000
Other Financing Sources:	
Fund Balance Appropriated	289,591
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	5,717,589

PROPOSED APPROPRIATIONS

General Government	5,717,589
TOTAL PROPOSED APPROPRIATIONS	5,717,589

WORKERS' COMPENSATION FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Charges for Services	545,766
Other Financing Sources:	
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	545,766

PROPOSED APPROPRIATIONS

General Government	545,766
TOTAL PROPOSED APPROPRIATIONS	545,766

RISK MANAGEMENT FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Charges for Services	648,643
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	648,643

PROPOSED APPROPRIATIONS

General Government	648,643
TOTAL PROPOSED APPROPRIATIONS	648,643

FLEET SERVICES FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Charges for Services	2,444,371
Other Financing Sources:	
Fund Balance Appropriated	1,072,499
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	3,516,870

PROPOSED APPROPRIATIONS

General Government	3,516,870
TOTAL PROPOSED APPROPRIATIONS	3,516,870

DISCRETIONARY SALES TAX FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Other Taxes	2,071,204
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	2,071,204

PROPOSED APPROPRIATIONS

Non Expenditures:	
Transfers to other Funds	2,071,204
TOTAL PROPOSED APPROPRIATIONS	2,071,204

GAS TAX FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Other Taxes	697,911
Intergovernmental Revenue	191,096
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	889,007

PROPOSED APPROPRIATIONS

Non Expenditures:	
Transfers to other Funds	889,007
TOTAL PROPOSED APPROPRIATIONS	889,007

BUILDING PERMITS FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Licenses and Permits	822,471
Miscellaneous Revenues	1,500
Other Sources	9,600
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	833,571

PROPOSED APPROPRIATIONS

Public Safety	645,666
Non Expenditures:	
Reserves- Contributions to Fund Balance	187,905
TOTAL PROPOSED APPROPRIATIONS	833,571

POLICE EDUCATION RECEIPTS FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Other Financing Sources:

Fund Balance Appropriated 12,000

TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS 12,000

PROPOSED APPROPRIATIONS

Public Safety 12,000

TOTAL PROPOSED APPROPRIATIONS 12,000

RECREATION IMPACT FEES FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Other Financing Sources:

Fund Balance Appropriated 25,000

TOTAL ESTIMATED REVENUE AND OTHER RECEIPTS 25,000

PROPOSED APPROPRIATIONS

Non Expenditures:

Transfers to other Funds 25,000

TOTAL PROPOSED APPROPRIATIONS 25,000

ALL FUNDS

ESTIMATED REVENUES AND OTHER RECEIPTS

Ad Valorem Taxes 4,797,714

Other Taxes 7,554,466

Licenses and Permits 2,073,971

Intergovernmental Revenue 4,131,990

Charges for Services 100,397,222

Fines and Forfeits 114,000

Miscellaneous Revenues 7,931,049

Other Sources 475,892

Total Estimated Revenues 127,476,304

Other Financing Sources:

Transfers from other Funds 13,625,018

Fund Balance Appropriated- Renewal & Replacement 4,745,122

Fund Balance Appropriated- Bond Proceeds 598,742

Fund Balance Appropriated- Magnolia Townhomes Reserve 976,320

Fund Balance Appropriated- Duke Settlement 3,569,000

Fund Balance Appropriated 2,937,126

TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS 153,927,632

ALL FUNDS (cont.)

PROPOSED APPROPRIATIONS

General Government	19,683,767
Public Safety	14,032,600
Physical Environment	86,166,376
Transportation	3,813,025
Economic Environment	706,163
Human Services	5,000
Culture/Recreation	3,227,168
Other Uses	207,421
Non Expenditures:	
Transfers to other Funds	14,028,351
Debt Service	9,468,444
Reserve for Future Use	109,943
Reserves- Contributions to Fund Balance	958,828
Reserves- Contributions to Retained Earnings	1,520,546
TOTAL PROPOSED APPROPRIATIONS	153,927,632

SECTION II.

This resolution shall become effective immediately upon its passage and adoption by the by the Leesburg City Commission.

PASSED AND ADOPTED at a special meeting of the City Commission of the City of Leesburg, Florida held the 15th day of September 2016.

Mayor

ATTEST:

City Clerk