



AGENDA
CITY COMMISSION MEETING
COMMISSION CHAMBERS, CITY HALL
MONDAY, SEPTEMBER 18, 2017 5:30 PM

1. CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. PUBLIC HEARINGS AND NON-ROUTINE ITEMS:

A. Public Hearing on the proposed millage and proposed budget for Fiscal Year 2017-18.

1. Announce the name of the taxing authority, the rolled back rate, and the millage rate to be levied
2. Discuss the proposed aggregate millage rate
3. Request comments from the public regarding the tentative budget
4. Resolution tentatively adopting the millage rate of 4.2678 per \$1,000 taxable value for Fiscal Year 2017-18.
5. Resolution tentatively adopting the Fiscal Year 2017-18 budget
6. Announce the tentatively adopted millage rate
7. Establish and publicly announce the date, time and place for the public hearing to finally adopt the millage rate and the Fiscal Year 2017-18 budget

3. CITY ATTORNEY ITEMS:

4. CITY MANAGER ITEMS:

5. PUBLIC COMMENTS:

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Issues brought up will not be discussed in detail at this meeting. Issues will either be referred to the proper staff or will be scheduled for consideration at a future City Commission Meeting. Comments are limited to three minutes.

6. ROLL CALL:

7. ADJOURN:

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.

RESOLUTION NO. _____

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA TENTATIVELY ADOPTING 4.2678 MILLS AS THE FISCAL YEAR 2017-18 MILLAGE RATE FOR THE CITY OF LEESBURG, FLORIDA, REPRESENTING THE CURRENT YEAR PROPOSED AGGREGATE MILLAGE RATE OF 4.2678 MILLS WHICH IS 1.26% MORE THAN THE CURRENT YEAR ROLLED BACK RATE OF 4.2147; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, discussions were held during the regular commission meeting of July 24, 2017 regarding the adoption of 4.2678 mills which is the same millage rate as the previous fiscal year.

WHEREAS, the Commission approved the Millage Rate of 4.2678 mills and authorized the City Manager to execute and submit the Certificate of Taxable Value for Fiscal Year 2017-18 to the Lake County Property Appraiser at its regular meeting Monday, July 24, 2017, and

WHEREAS, a tentative budget for Fiscal Year 2017-18 was presented to the City Commission of the City of Leesburg, Florida during workshops held July 11th, 13th, 25th and 27th, 2017, and

WHEREAS, following a review of the tentative budget as submitted, the City of Leesburg, Florida, determined that a millage rate of 4.2678 mills is necessary to produce the budgetary revenue to fund budgetary operating expenditures during Fiscal Year 2017-18, and

WHEREAS, a Fiscal Year 2017-18 millage rate of 4.2678 mills represents the Current Year Proposed Aggregate Millage Rate

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Leesburg, Florida, that the tentative millage rate for the City of Leesburg, Florida, is hereby adopted at the rate of 4.2678 mills (\$4.2678 per every \$1,000 of taxable valuation) for the 2017 tax roll, which is the same millage rate as the prior year.

PASSED AND ADOPTED by the City Commission of the City of Leesburg, Florida, at a special meeting held on the _____ day of _____, 2017.

Robert Bone, Jr., Mayor

ATTEST:

City Clerk

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA,
TENTATIVELY ADOPTING THE FISCAL YEAR 2017-18 BUDGET FOR THE CITY OF
LEESBURG, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City of Commission of the City of Leesburg, Florida, has held several budget work sessions for the purpose of reviewing, and, where appropriate, revising the Fiscal Year 2017-18 Budget, and

WHEREAS, the provisions of Section 200.065 (2)(c), Florida Statutes, commonly known as the Truth in Millage or TRIM Bill, require that the City Commission hold a public hearing and adopt a tentative budget and millage rate for the Fiscal Year 2017-18; and,

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LEESBURG, FLORIDA:

SECTION I.

Pursuant to Section 200.065, Florida Statutes, and all other applicable laws, the following amounts for use by the various funds during Fiscal Year 2017-18 as reflected below, including all modifications or amendments made during this meeting, are hereby adopted as the budget for Fiscal Year 2017-18 for the City of Leesburg, Florida:

GENERAL FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Current Ad Valorem Taxes	
(Based on an assessed value of \$1,246,190,078*4.2678 Mills*95% less CRA's)	4,662,542
Other Taxes	4,852,797
Licenses and Permits	1,477,550
Intergovernmental Revenue	2,561,970
Charges for Services	738,834
Fines and Forfeits	108,600
Miscellaneous Revenues	639,791
Total Estimated Revenues	<u>15,042,084</u>
Other Financing Sources:	
Transfers from other Funds	9,298,896
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	<u>24,340,980</u>

PROPOSED APPROPRIATIONS

General Government	4,003,037
Public Safety	14,354,382
Physical Environment	105,967
Transportation	1,552,232
Economic Environment	276,274
Human Services	6,000
Culture/Recreation	3,361,086
Other Uses	195,423
Non Expenditures:	
Transfers to other Funds	486,579
TOTAL PROPOSED APPROPRIATIONS	<u>24,340,980</u>

HOUSING ASSISTANCE FUND

Miscellaneous Revenues	114,250
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	<u>114,250</u>
PROPOSED APPROPRIATIONS	
Economic Environment	98,655
Non Expenditures:	
Reserve for Future Use	15,595
TOTAL PROPOSED APPROPRIATIONS	<u>114,250</u>

STORMWATER FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Charges for Services	1,492,567
Miscellaneous Revenues	16,135
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	1,508,702

PROPOSED APPROPRIATIONS

Physical Environment	1,495,600
Non Expenditures:	
Reserve for Future Use	13,102
TOTAL PROPOSED APPROPRIATIONS	1,508,702

GREATER LEESBURG COMMUNITY REDEVELOPMENT AGENCY

ESTIMATED REVENUES AND OTHER RECEIPTS

Current Ad Valorem Taxes	145,749
(Based on an assessed value of \$35,948,180*4.2678 Mills*95%)	
Intergovernmental Revenue	199,314
Miscellaneous Revenues	4,000
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	349,063

PROPOSED APPROPRIATIONS

Economic Environment	173,783
Non Expenditures:	
Debt Service	102,693
Reserve for Future Use	72,587
TOTAL PROPOSED APPROPRIATIONS	349,063

CARVER HEIGHTS COMMUNITY REDEVELOPMENT AGENCY

ESTIMATED REVENUES AND OTHER RECEIPTS

Current Ad Valorem Taxes	98,289
(Based on an assessed value of \$24,242,453*4.2678 Mills*95%)	
Intergovernmental Revenue	134,412
Miscellaneous Revenues	500
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	233,201

PROPOSED APPROPRIATIONS

Economic Environment	86,996
Non Expenditures:	
Debt Service	90,500
Reserve for Future Use	55,705
TOTAL PROPOSED APPROPRIATIONS	233,201

US HWY 441/27 COMMUNITY REDEVELOPMENT AGENCY

ESTIMATED REVENUES AND OTHER RECEIPTS

Current Ad Valorem Taxes	145,986
(Based on an assessed value of \$36,006,650*4.2678 Mills*95%)	
Intergovernmental Revenue	199,638
Miscellaneous Revenues	27,557
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	373,181

PROPOSED APPROPRIATIONS

Economic Environment	4,178
Non Expenditures:	
Debt Service	369,003
TOTAL PROPOSED APPROPRIATIONS	373,181

DEBT SERVICE FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Other Financing Sources:	
Transfers from other Funds	1,511,860
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	1,511,860

PROPOSED APPROPRIATIONS

Non Expenditures:	
Debt Service	1,511,860
TOTAL PROPOSED APPROPRIATIONS	1,511,860

CAPITAL PROJECTS FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Other Financing Sources:	
Transfers from other Funds	1,975,000
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	1,975,000

PROPOSED APPROPRIATIONS

General Government	700,000
Transportation	1,250,000
Culture/Recreation	25,000
TOTAL PROPOSED APPROPRIATIONS	1,975,000

ELECTRIC FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Charges for Services	63,833,748
Miscellaneous Revenues	495,000
Other Sources	300,000
Total Estimated Revenues:	64,628,748
Other Financing Sources:	
Fund Balance Appropriated- Renewal & Replacement	2,635,500
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	67,264,248

PROPOSED APPROPRIATIONS

Physical Environment	59,205,275
Non Expenditures:	
Transfers to other Funds	5,417,768
Debt Service	2,601,793
Non Expenditures:	
Reserves- Contributions to Retained Earnings	39,412
TOTAL PROPOSED APPROPRIATIONS	67,264,248

GAS FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Charges for Services	6,856,753
Miscellaneous Revenues	55,000
Other Sources	117,613
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	7,029,366

PROPOSED APPROPRIATIONS

Physical Environment	5,639,705
Non Expenditures:	
Transfers to other Funds	857,384
Debt Service	368,326
Reserves- Contributions to Retained Earnings	163,951
TOTAL PROPOSED APPROPRIATIONS	7,029,366

WATER FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Licenses and Permits	254,154
Charges for Services	8,454,355
Miscellaneous Revenues	63,510
Other Sources	93,779
Total Estimated Revenues:	<u>8,865,798</u>
Other Financing Sources:	
Fund Balance Appropriated- Renewal & Replacement	1,298,500
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	<u>10,164,298</u>

PROPOSED APPROPRIATIONS

Physical Environment	7,162,622
Non Expenditures:	
Transfers to other Funds	1,025,699
Debt Service	1,601,282
Non Expenditures:	
Reserves- Contributions to Retained Earnings	374,695
TOTAL PROPOSED APPROPRIATIONS	<u>10,164,298</u>

WASTEWATER FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Licenses and Permits	615,312
Charges for Services	10,468,961
Miscellaneous Revenues	105,870
Total Estimated Revenues	<u>11,190,143</u>
Other Financing Sources:	
Fund Balance Appropriated- Renewal & Replacement	900,300
Fund Balance Appropriated	316,622
Fund Balance Appropriated- Impact Fees	300,000
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	<u>12,707,065</u>

PROPOSED APPROPRIATIONS

Physical Environment	10,337,303
Non Expenditures:	
Transfers to other Funds	874,632
Debt Service	1,495,130
TOTAL PROPOSED APPROPRIATIONS	<u>12,707,065</u>

COMMUNICATIONS FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Charges for Services	2,067,716
Miscellaneous Revenues	145,327
Total Estimated Revenues	<u>2,213,043</u>
Other Financing Sources:	
Fund Balance Appropriated- Renewal & Replacement	176,998
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	<u>2,390,041</u>

PROPOSED APPROPRIATIONS

Physical Environment	2,035,795
Non Expenditures:	
Debt Service	122,477
Transfers to other Funds	100,000
Reserves- Contributions to Retained Earnings	131,769
TOTAL PROPOSED APPROPRIATIONS	<u>2,390,041</u>

SOLID WASTE FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Charges for Services	4,050,170
Miscellaneous Revenues	26,699
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	<u>4,076,869</u>

PROPOSED APPROPRIATIONS

Physical Environment	3,035,489
Non Expenditures:	
Reserves- Contributions to Retained Earnings	93,901
Transfers to other Funds	947,479
TOTAL PROPOSED APPROPRIATIONS	<u>4,076,869</u>

AIRPORT FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Licenses and Permits	7,800
Intergovernmental Revenue	400,000
Charges for Services	183,438
Miscellaneous Revenues	1,104,372
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	1,695,610

PROPOSED APPROPRIATIONS

Transportation	1,443,155
Non Expenditures:	
Reserves- Contributions to Retained Earnings	252,455
TOTAL PROPOSED APPROPRIATIONS	1,695,610

POLICE PENSION FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Other Taxes	183,761
Miscellaneous Revenues	1,383,760
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	1,567,521

PROPOSED APPROPRIATIONS

General Government	1,055,000
Non Expenditures:	
Reserves- Contributions to Fund Balance	512,521
TOTAL PROPOSED APPROPRIATIONS	1,567,521

FIRE PENSION FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Other Taxes	110,449
Miscellaneous Revenues	1,209,992
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	1,320,441

PROPOSED APPROPRIATIONS

General Government	956,000
Non Expenditures:	
Reserves- Contributions to Fund Balance	364,441
TOTAL PROPOSED APPROPRIATIONS	1,320,441

GENERAL EMPLOYEE'S PENSION FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Miscellaneous Revenues	2,860,000
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	2,860,000

PROPOSED APPROPRIATIONS

General Government	2,860,000
TOTAL PROPOSED APPROPRIATIONS	2,860,000

HEALTH INSURANCE FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Charges for Services	6,085,941
Miscellaneous Revenues	104,000
Other Financing Sources:	
Fund Balance Appropriated	285,166
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	6,475,107

PROPOSED APPROPRIATIONS

General Government	6,475,107
TOTAL PROPOSED APPROPRIATIONS	6,475,107

WORKERS' COMPENSATION FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Charges for Services	561,593
Miscellaneous Revenues	14,000
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	575,593

PROPOSED APPROPRIATIONS

General Government	575,593
TOTAL PROPOSED APPROPRIATIONS	575,593

RISK MANAGEMENT FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Charges for Services	651,636
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	651,636

PROPOSED APPROPRIATIONS

General Government	651,636
TOTAL PROPOSED APPROPRIATIONS	651,636

FLEET SERVICES FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Charges for Services	2,462,330
Other Financing Sources:	
Fund Balance Appropriated	1,083,438
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	3,545,768

PROPOSED APPROPRIATIONS

General Government	3,545,768
TOTAL PROPOSED APPROPRIATIONS	3,545,768

DISCRETIONARY SALES TAX FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Other Taxes	2,252,048
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	2,252,048

PROPOSED APPROPRIATIONS

Non Expenditures:	
Transfers to other Funds	2,252,048
TOTAL PROPOSED APPROPRIATIONS	2,252,048

GAS TAX FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Other Taxes	597,011
Intergovernmental Revenue	202,156
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	799,167

PROPOSED APPROPRIATIONS

Non Expenditures:	
Transfers to other Funds	799,167
TOTAL PROPOSED APPROPRIATIONS	799,167

BUILDING PERMITS FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Licenses and Permits	909,000
Charges for Services	1,900
Miscellaneous Revenues	5,000
Other Sources	9,600
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	925,500

PROPOSED APPROPRIATIONS

Public Safety	825,247
Non Expenditures:	
Reserves- Contributions to Fund Balance	100,253
TOTAL PROPOSED APPROPRIATIONS	925,500

POLICE EDUCATION RECEIPTS FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Other Financing Sources:	
Fund Balance Appropriated	5,000
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	5,000

PROPOSED APPROPRIATIONS

Public Safety	5,000
TOTAL PROPOSED APPROPRIATIONS	5,000

POLICE IMPACT FEES FUND

Other Financing Sources:	
Fund Balance Appropriated	210,000
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	210,000

PROPOSED APPROPRIATIONS

Public Safety	210,000
TOTAL PROPOSED APPROPRIATIONS	210,000

RECREATION IMPACT FEES FUND

ESTIMATED REVENUES AND OTHER RECEIPTS

Other Financing Sources:	
Fund Balance Appropriated	25,000
TOTAL ESTIMATED REVENUE AND OTHER RECEIPTS	25,000

PROPOSED APPROPRIATIONS

Non Expenditures:	
Transfers to other Funds	25,000
TOTAL PROPOSED APPROPRIATIONS	25,000

ALL FUNDS

ESTIMATED REVENUES AND OTHER RECEIPTS

Ad Valorem Taxes	5,052,566
Other Taxes	7,996,066
Licenses and Permits	3,263,816
Intergovernmental Revenue	3,697,490
Charges for Services	107,909,942
Fines and Forfeits	108,600
Miscellaneous Revenues	8,374,763
Other Sources	520,992
Total Estimated Revenues	136,924,235
Other Financing Sources:	
Transfers from other Funds	12,785,756
Fund Balance Appropriated- Renewal & Replacement	5,011,298
Fund Balance Appropriated- Impact Fees	300,000
Fund Balance Appropriated	1,925,226
TOTAL ESTIMATED REVENUES AND OTHER RECEIPTS	156,946,515

ALL FUNDS (cont.)

PROPOSED APPROPRIATIONS

General Government	20,822,141
Public Safety	15,394,629
Physical Environment	89,017,756
Transportation	4,245,387
Economic Environment	639,886
Human Services	6,000
Culture/Recreation	3,386,086
Other Uses	195,423
Non Expenditures:	
Transfers to other Funds	12,785,756
Debt Service	8,263,064
Reserve for Future Use	156,989
Reserves- Contributions to Fund Balance	977,215
Reserves- Contributions to Retained Earnings	1,056,183
TOTAL PROPOSED APPROPRIATIONS	156,946,515

SECTION II.

This resolution shall become effective immediately upon its passage and adoption by the by the Leesburg City Commission.

PASSED AND ADOPTED at a special meeting of the City Commission of the City of Leesburg, Florida held the 14th day of September 2017.

Mayor

ATTEST:

City Clerk