



APPLICATION FOR ORDINANCE AMENDMENT

Please type or print legibly (use blue or black ink). All blanks must be complete. Use N/A where not applicable.

Today's Date: _____

| | | | | | | | |
|----|-----------------------|--|------------|--|-----|--|--|
| 1) | Property Owner's Name | | | | | | |
| | Mailing Address | | | | | | |
| | City | | State | | Zip | | |
| | Contact Phone | | Fax Number | | | | |
| | Cell Phone | | E-mail | | | | |

| | | | | | | | |
|----|-----------------|--|------------|--|-----|--|--|
| 2) | Agent's Name | | | | | | |
| | Mailing Address | | | | | | |
| | City | | State | | Zip | | |
| | Contact Phone | | Fax Number | | | | |
| | Cell Phone | | E-mail | | | | |

| | | | | | | |
|----|---|-----|------------|--|-------------------------------------|--|
| 3) | An Ordinance Amendment is requested to: | | | | | |
| | Section | | of Chapter | | | |
| | entitled | “ ” | | | of the Leesburg Code of Ordinances. | |

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|----|--|--|--|--|--|--|
| 4) | The ordinance is requested to be amended as follows: | | | | | |
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|----|--|--|--|--|--|--|
| 5) | The reason or basis for this request is: | | | | | |
| | | | | | | |
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| | | | |
|----|--|-----|----|
| 6) | Has any previous applications been filed within the last year concerning this request? | Yes | No |
| | If yes, briefly describe the nature of the request: | | |
| | | | |
| | | | |

Respectfully submitted on this day of , 20

| | | | | | |
|------------------------|--|--|--|--|--|
| Petitioner's Signature | | | | | |
|------------------------|--|--|--|--|--|

CHECKLIST FOR ORDINANCE AMENDMENT APPLICATION COMPLETION

The following information is required to be submitted when applying for an ordinance amendment:

1. ____ Filing fee \$1,300.00 (Please make check payable to CITY OF LEESBURG)
2. ____ General application form (pg. 1).

PROCEDURES:

1. Application shall be submitted to Leesburg Planning & Zoning Division. Contact the Leesburg Planning & Zoning Division (352-728-9760) for deadline dates.
2. Failure to provide an accurate and complete application will result in automatic rejection and return of the application and delay of the hearing date.