



LEESBURG
The Lakefront City

City of Leesburg

**GROWTH MANAGEMENT PLAN
INTERGOVERNMENTAL COORDINATION
ELEMENT**

Ordinance #03-44

Exhibit C

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TABLE OF CONTENTS

A. INTRODUCTION1

B. INVENTORY OF EXISTING INTERGOVERNMENTAL COORDINATION MECHANISMS.....1

1. Federal2

 a. Environmental Protection Agency.....2

 b. United States Army Corps of Engineers.....3

 c. Federal Emergency Management Agency (FEMA).....3

 d. Department of Housing and Urban Development.....3

 e. Federal Communications Commission.....4

 f. Federal Aviation Administration.....4

2. State4

 a. Department of Community Affairs.....4

 b. Florida Department of Transportation.....4

 c. Florida Department of Environmental Protection.....5

 d. Florida Fish and Wildlife Conservation Commission.....5

 e. Department of State, Division of Historical Resources.....6

 f. Florida Department of Children and Families.....6

3. Regional.....7

 a. East Central Florida Regional Planning Council.....7

 b. St. Johns River Water Management District.....7

4. County8

 a. Lake County School Board.....8

 b. Lake County Government.....9

 c. Lake County Water Authority.....~~10~~**10**

5. Adjacent Jurisdictions 10

 a. City of Tavares10

 b. City of Fruitland Park11

6. Utilities 11

 a. Sanitary Sewer.....11

 b. Potable Water.....11

 c. Reclaimed Water System.....12

d.	Telephone	12
e.	Cable Television	12
f.	Solid Waste Collection.....	12
g.	Gas Service	13
7.	Other Agencies	13
a.	Leesburg Partnership.....	13
b.	The Leesburg Chamber of Commerce.....	13
C.	ANALYSIS FOR IMPROVEMENTS TO INTERGOVERNMENTAL COORDINATION.....	14
1.	Federal.....	14
2.	State	14
3.	Regional.....	14
4.	County.....	151514
5.	Other Jurisdictions	16
	GOALS, OBJECTIVES, AND POLICIES	21

LIST OF TABLES

Table VII- 1: Agencies and Authorities with Intergovernmental Coordination Efforts....1746
Table VII- 2: Inventory of Existing Public School Facilities.....2019

**CHAPTER VII
INTERGOVERNMENTAL COORDINATION ELEMENT**

A. INTRODUCTION

The purpose of the Intergovernmental Coordination Element is to document and further coordination and cooperation between Federal, State, and local governments by establishing policies and procedures for cooperation among these agencies for both plan preparation and implementation. In order for the City of Leesburg to effectively meet the requirements of Chapter 163 of the Florida Statutes, and additional State-mandated policies, future Federal, State, Regional, and local funding resources will continue to be critical in providing a safe and livable community.

In order to provide for more efficient delivery of services to the City's citizenry, coordination between agencies is essential in ensuring consistency of, and eliminating redundancy in, these services. Mechanisms to meet this consistency requirement may include, but are not limited to the following methods:

- Intergovernmental agreements and memorandums of understanding,
- Joint planning and service agreements,
- Special legislation,
- Franchise Agreements,
- Technical Committees,
- Joint meetings and public hearings, and
- Work groups or governmental programs designed to further intergovernmental coordination.

In addition, the Intergovernmental Coordination Element can act as a catalyst for the implementation of objectives contained in the other elements of the Growth Management Plan. Defining and evaluating consistency within the Intergovernmental Coordination Element can identify deficiencies within and among the other elements in order to correct them.

Intergovernmental coordination is necessary to ensure the efficiency of public policy as well as to address the economic implications of public policy funding issues. The Intergovernmental Coordination Element can be used as a mechanism to provide direction to the City for future implementation of Federal, State, and Regional programs, grants and assistance. The issue of funding is extremely critical for smaller, rapidly growing communities, such as the City of Leesburg. Numerous government programs exist which can be used by the City in the implementation of Leesburg's Growth Management Plan. In addition, these programs can be utilized to address the impacts of growth on the City's citizens and public infrastructure.

B. INVENTORY OF EXISTING INTERGOVERNMENTAL COORDINATION MECHANISMS

The following section provides an inventory of current intergovernmental coordination mechanisms between the City of Leesburg and Federal, State, Regional, and County agencies, as well as with adjacent jurisdictions, utilities, and other agencies. A list of these agencies, as well as their contact information, is provided in Table VII- 1.

1. Federal

Although Federal intergovernmental coordination is not required to meet the requirements of 9J-5, F.A.C., the City of Leesburg must address Federal regulations and programs to ensure the most effective implementation of the objectives and policies in the Growth Management Plan. For example, the need to analyze and review legal constitutional issues regarding property rights continues to be important during the review and development of goals, objectives and policies and in the creation and administration of land development regulations.

Numerous Federal programs are available to possibly aid the City of Leesburg in implementing the Growth Management Plan. The Federal Agencies that the City coordinates with on a regular basis include the Environmental Protection Agency (EPA), the United States Army Corps of Engineers (ACOE), the Federal Emergency Management Agency (FEMA), the Department of Housing and Urban Development (HUD), the Federal Communications Commission (FCC), and the Federal Aviation Administration (FAA). These Federal Agencies and the coordination mechanisms are described below.

a. Environmental Protection Agency

The United States Environmental Protection Agency (EPA) is a Federal agency whose mission is to protect human health and to safeguard the natural environment including the air, water, and land upon which life depends. The EPA works closely with other Federal, State, and local governments and agencies to develop and enforce regulations under existing environmental laws. The EPA is responsible for researching and setting national standards for a variety of environmental programs and delegates to States responsibility for issuing permits and monitoring and enforcing compliance. Where national standards are not met, the EPA can issue sanctions and take other steps to assist the States in reaching the desired levels of environmental quality. The Agency also works with industries and all levels of government in a wide variety of voluntary pollution prevention programs and energy conservation efforts.

The EPA has aided the City of Leesburg in meeting the “zero” discharge regulation for the City’s wastewater treatment facility. Currently, the City’s wastewater facilities have little or no effect on adjacent natural resources. This is due to the “zero discharge” approach that is currently being achieved by the City’s wastewater program. Impacts on natural resources must be considered for the overall effects of improvements achieved by not only the City of Leesburg, but also for the sum of improvements achieved by all treatment facilities in the surrounding areas. This information is being gathered on a continuing basis by staff of the St. Johns River Water Management District (SJRWMD) and the Florida Department of Environmental Protection

(FDEP), and results to date have shown significant reduction of contribution of nutrients to surface waters. The Leesburg Environmental Services Department is the office responsible for coordination with this agency.

b. United States Army Corps of Engineers

The US Army Corps of Engineers (ACOE) is a Federal agency organized geographically into eight (8) divisions in the United States and 41 subordinate districts throughout the United States, Asia and Europe. The districts oversee project offices throughout the world. Divisions and districts are defined by watershed boundaries, rather than by State boundaries. The division of ACOE that serves the Leesburg area is the Jacksonville District. This District specializes in the planning, engineering, construction and management of projects in Florida and the Antilles. The Jacksonville District is one of five districts in the South Atlantic Division which is headquartered in Atlanta. The ACOE has jurisdictional and operational control over natural waterways and drainageways. Projects and responsibilities of the ACOE include the following:

- Flood Control
- Water Management
- Navigation
- Shore Protection and Restoration
- Environmental Restoration
- Disaster Response and Recovery
- Support to the Military and Others
- Environmental Restoration of Formerly Used Defense Sites

Several years ago, the City of Leesburg coordinated with the Army Corps of Engineers regarding canal dredging at the City marina. During such interactions, the City Engineer acts as a liaison with ACOE.

c. Federal Emergency Management Agency (FEMA)

The Federal Emergency Management Agency (FEMA) is an independent agency of the federal government, reporting to the President. Since its founding in 1979, FEMA's mission has been to reduce loss of life and property and protect our nation's critical infrastructure from all types of hazards through a comprehensive, risk-based, emergency management program of mitigation, preparedness, response and recovery. The City of Leesburg is enrolled in the National Flood Insurance Program (NFIP) administered by the Federal Emergency Management Agency (FEMA). To participate, the City must enforce FEMA mandated flood elevations for construction of habitable structures.

d. Department of Housing and Urban Development

The Section 8 Program, which is a rental assistance program administered by the City, is a result of the United States Department of Housing and Urban Development Act of 1937. The Housing Choice Voucher Program is the Federal government's major program for assisting very low and low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market. Through this program, families are able to find their own housing, including single-family homes, townhouses, and

apartments. These rental units must meet the minimum standards of health and safety, as determined by the Public Housing Authority (PHA). This program was transferred to Lake County on October 1, 2002.

e. Federal Communications Commission

The Federal Communications Commission (FCC) is an independent United States government agency, directly responsible to Congress. The FCC was established by the Communications Act of 1934 and is charged with regulating interstate and international communications by radio, television, wire, satellite and cable. The FCC's jurisdiction covers the 50 states, the District of Columbia, and U.S. possessions. The FCC provides services related to 911 and area codes.

f. Federal Aviation Administration

The Federal Aviation Authority (FAA) is the leading authority in the international aerospace community and strives to provide a safe, efficient, and responsive aerospace system. The FAA provides services such as airport planning and programming, airport safety and standards, air traffic services, civil aviation security, and airport regulation and certification for the Leesburg Regional Airport.

2. State

The City of Leesburg coordinates with several State agencies in order to implement planning and community development, public safety, transportation systems, environmental resources, wildlife management, historical resources, and social services at a local level. The following are descriptions of State agencies with which the City of Leesburg currently cooperates.

a. Department of Community Affairs

The Department of Community Affairs (DCA) is the primary State agency responsible for review of local comprehensive plans. The DCA also provides technical assistance and administers grant programs available to local governments.

The agency provides assistance in the areas of housing, community development, resource planning and management, community services, land and water management, public safety, and emergency management preparedness and post-disaster recovery. In addition, the Department is the State agency responsible for coordination and review of Developments of Regional Impact **and for the review of government utility 10-Year Water Supply Facilities Work Plans.**

b. Florida Department of Transportation

The Florida Department of Transportation (FDOT) is the primary State agency responsible for Florida's transportation system. FDOT has authority over, and is responsible for, the Florida Turnpike and U.S. 441 in the Leesburg area. The Transportation Element of the Growth Management Plan goes into detail about these State roadways.

The Department has regulatory authority over the use of land within rights-of-way and surface water discharge into highway drainage systems. As such, FDOT regulates curb cuts, traffic signalization, and drainage flow on the State's highway system. FDOT is also responsible for determining the functional classification of roads within the City of Leesburg and the surrounding area. The District Five office, located in Deland, is the office responsible for coordination with the City of Leesburg. The effectiveness of the City's Transportation Element will be affected greatly by the actions and policies of the Florida Department of Transportation.

c. Florida Department of Environmental Protection

The Florida Department of Environmental Protection (FDEP) is charged with the responsibility of preserving the quality of the State of Florida's land, water, and air resources. This department has regulatory control of industrial waste, air pollution emission, hazardous waste, potable water usage, solid waste, sewage disposal, dredge and fill activities, and environmentally sensitive areas.

The City of Leesburg Environmental Services Department is the primary liaison office with the FDEP. The FDEP has regulatory and monitoring authority over new sewage disposal line extensions that will impact the City's sewage disposal system. **FDEP also regulates potable water quality and establishes rated capacities for water treatment wells and pumping facilities; regulates and permits the construction of potable water distribution and reclaimed water transmission systems.** In addition, duties of the FDEP include management of State owned lands and aquatic preserves. As such, the FDEP has regulatory authority of submerged bottomlands, including grassbeds and aquatic life, and jurisdictional wetlands. The Department reviews all dredge and fill permits to ensure that construction activity will not adversely impact the aquatic resources of the State. The Central District Office of the Florida Department of Environmental Protection which serves Brevard, Indian River, Lake, a portion of Marion, Orange, Osceola, Seminole, and Volusia Counties is located in Orlando.

d. Florida Fish and Wildlife Conservation Commission

The Florida Fish and Wildlife Conservation Commission (FFWCC) manages, conserves, and protects Florida's aquatic and animal life for the benefit of Floridians who actively pursue fishing, hunting, and other recreational activities. In addition, the FFWCC manages and protects fish and wildlife resources and their habitat through the following actions:

- Conducting surveys, monitoring, and researching various fish and wildlife species;
- Regulating the protection of threatened, endangered, and species of special concern
- Enforcing compliance with fishing and hunting regulations, as well as boating safety laws;
- Acquiring and managing public trust land for outdoor recreation;

- Maintaining and enhancing wildlife species in depleted habitats; and
- Producing and distributing selected freshwater species of fish.

The Commission's headquarters is located in Tallahassee, and Regional offices are located in Lake City, Lakeland, Panama City, West Palm Beach, and Ocala.

The FFWCC coordinates with the FDEP and St. Johns River Water Management District (SJRWMD) as well as with other regulatory agencies, to review projects that would adversely impact fish and wildlife habitats.

e. Department of State, Division of Historical Resources

The Division of Historical Resources of the Department of State provides assistance to local governments in the field of historical preservation. The City's Historic Preservation Board will continue to work closely with the Division of Historical Resources in the Board's researching, planning, acquiring, developing and rehabilitating historical sections of the City.

In 1994, the Leesburg Partnership was established to create a "Main Street" program to help redevelop the historic downtown core. Coordination efforts between the City and the Florida Main Street program will continue to be facilitated through the Division of Historical Resources with the City Community Development Department taking on primary responsibility for coordination between the Leesburg Partnership and the State. More information on the Leesburg Partnership can be found in Section B.7 of this Element.

The City of Leesburg obtained a grant from the State of Florida Department of State, Division of Historical Resources in 1992 to complete a historical resources survey. In 1994, the City retained a consultant to conduct a historical and architectural study for a specific area of the City. The survey was intended to catalog and document the history and architectural style, year built and other pertinent information of an estimated 600 structures in the "core" area of the City constructed on or before 1945. From the database created in that process, Florida Master Site File forms were created for each identified structure, building or site, and a final survey report was written.

The National Register of Historic Places is a list of districts, sites, buildings, structures and objects significant in American history, architecture, archaeology and culture. The National Register identifies, documents and encourages the preservation of buildings and sites that are significant locally and on the State and national level. There are currently only two properties designated on the National Register in Leesburg: the Mote-Morris House and the Lee School. The City has additional sites that may qualify for listing in the National Register and will continue to encourage the owners to apply for designation.

f. Florida Department of Children and Families

The Department of Children and Families provides a number of services, including the licensing of group homes, child care, foster care services, as well as mental health and substance abuse counseling and services. Additional

social services administered by the Department of Children and Families include the following:

- Adoption
- Adult Services
- Child Abuse
- Community-Based Care
- Developmental Disabilities
- Domestic Violence
- Economic Services
- Foster Care

The Department of Children and Families can aid in the implementation of the City's goals, objectives, and policies related to social services.

3. Regional

The City of Leesburg cooperates with Regional agencies in the areas of planning and development and water-based resources and issues. The following are descriptions of these agencies and the services they provide to the City of Leesburg.

a. East Central Florida Regional Planning Council

The East Central Florida Regional Planning Council (ECFRPC) is the regional planning agency responsible for the implementation of powers and duties pursuant to Chapter 186, F.S., for Lake County and the City of Leesburg. The ECFRPC, located in Maitland, Florida, also has regional planning jurisdiction in the counties of Volusia, Orange, Seminole, Osceola and Brevard.

The Council is the agency responsible for the development and implementation of the Strategic Regional Policy Plan. The ECFRPC has the responsibility, pursuant to Chapter 163.3184, F.S., to review local comprehensive plans in the context of the relationship and effect of the locally submitted plan or plan amendments on the Strategic Regional Policy Plan. As such, the Council may submit recommendations to the State requesting modifications in the local plan. This Growth Management Plan is consistent with and complimentary to the Strategic Regional Policy Plan.

Pursuant to Chapter 380, F.S., the ECFRPC also has the authority to regulate Developments of Regional Impact (DRI). Developments of Regional Impact are developments that have a substantial effect on the health, safety, welfare, and quality of life of citizens in more than one County. The ECFRPC has the authority to ensure that these developments are consistent with accepted level of service standards and the Strategic Regional Policy Plan, and the Council's recommendations are incorporated in any development orders for the DRI.

b. St. Johns River Water Management District

In general, water management districts are responsible for flood control and water conservation, which include the following:

- Permitting of consumptive use of water,
- Environmental permitting and wetland impacts,

- Regulation of wells,
- Management and storage of surface water

The St. Johns River Water Management District (SJRWMD) has regulatory control over all water based resources within the City of Leesburg. The District office is located in Palatka. A local office located in Altamonte Springs provides service to Lake County and its municipalities.

A representative from SJRWMD reviews Developments of Regional Impact (DRIs), local government comprehensive plans, and government utility 10-Year Water Supply Facilities Work Plans for regional impact to groundwater sources, and provides technical assistance upon request regarding consumptive use issues.

All new developments and redevelopments, as well as, water and sewer treatment facilities within SJRWMD's jurisdiction may be required to obtain a permit from the SJRWMD, prior to the issuance of a development order.

A representative from SJRWMD reviews new developments within the jurisdiction of the City of Leesburg, and provides input regarding the use of water and the management of on-site surface water. A specific development may be exempt from formal drainage review and permitting if the site meets the criteria set forth in the St. Johns River Water Management District and the City's Land Development Code.

4. County

The City coordinates with Lake County through many mechanisms, such as committees, interlocal agreements and other informal coordination. The following section identifies these mechanisms and some of the County agencies that the City coordinates with directly.

a. Lake County School Board

The City of Leesburg enjoys a healthy relationship with the Lake County School Board. The School Board operates ten (10) schools within the municipal boundaries of the City. Table VII-1 presents an inventory of these facilities and associated enrollment information.

The City of Leesburg maintains an interlocal agreement with the Lake County School Board to provide fire and police protection for each of the school facilities. The City currently has a written agreement with the Lake County School Board which allows for the placement of one (1) Leesburg Police Drug Abuse Resistance Education (D.A.R.E) Officer at Oak Park Middle School and two (2) Leesburg Police Officers at Leesburg High School to interact with and provide security for students during regular classes as well as at extra-curricular school activities. The term of this agreement is from August 2, 2001 to June 30, 2002. The School Board pays for two (2) of these officers and the City pays for one (1).

In order to aid in the enhancement of the School Board's curriculum, the City of Leesburg allocates funds and provides the following services:

- Improving school property for recreation and stormwater
- Allowing the use of City property for after-school events
- Providing the schools with access to City swimming pool and tennis facilities
- Providing schools with security at a reduced rate
- Covering the cost of the Drug Abuse and Resistance Education (DARE) program
- Funding a fire prevention program in the schools

In addition, the City of Leesburg maintains agreements with the School Board of Lake County, which allows City residents with the use of Beverly Shores Elementary School Cap League Field, Oak Park Middle School Softball Complex, Lee Opportunity Center sandlot ballfields, and Leesburg High School. This relationship is discussed in the Recreation and Open Space Element.

The City also participates in the Lake and Sumter School-To-Work consortium and on April 30, 1997, the Lake County School Board unanimously approved a School -To-Work policy, which requires that all students participate in career awareness, career exploration, and career preparation activities. Lake County is the first school district in the State of Florida to have an approved School-To-Work school board policy.

In order to apply the concept of School-To-Work, a TECH PREP program is being implemented through the cooperative efforts of Lake and Sumter County high schools, Lake-Sumter Community College, and Lake County Vo-Tech. TECH PREP is a nation-wide innovative program of technical preparatory education, developed for high school students in order to provide them with the high level of academic and technical skills necessary in entering their chosen career field. Through TECH PREP, students can earn college credits of vocational school hours for their high school technical courses.

b. Lake County Government

The City of Leesburg and Lake County have several existing interlocal mechanisms to provide for efficient delivery of services to their citizens. These mechanisms include numerous interlocal agreements and representation on the County Technical Review Committee (TRC). Although a list of agreements is not available at this time, the City Clerk's Office should prepare a compressive list by 2004. The purpose of the TRC is to provide for City representation on the County staff review committee for new developments and to provide for City input into the standards for development which will impact City services, land use, and quality of life.

An additional coordination mechanism of Lake County is one regarding transportation planning. Lake County is currently acting as its own Metropolitan Planning Organization (MPO), using similar guidelines as the neighboring Metroplan Orlando. The County has prepared a 2020 transportation plan that encompasses all cities in Lake County. The County has a Transportation Technical Advisory Committee with a representative from each city that meets on an as-needed basis. This committee reviews regional transportation plans and provides policy direction for transportation issues in Lake County. Additional transportation related committees include a citizen's advisory committee, which also meets on an as-needed basis, as well as a bicycle advisory committee, which meets monthly.

To further coordination efforts, representatives of the City of Leesburg Community Development Department participate in the Lake County Planners Association monthly lunch meetings. These meetings provide an opportunity for Lake County planners to meet for lunch and exchange data in an informal setting.

c. Lake County Water Authority

The Lake County Water Authority (LCWA), formerly known as the Oklawaha Basin Recreation and Water Conservation and Control Authority, was created in 1953. Legislature directed that the Authority be created for the following purposes:

- Controlling and conserving the freshwater resources of Lake County
- Fostering and improving the tourist business in the County by improving the streams, lakes, and canals in the County
- Providing recreational facilities for the tourists and citizens and taxpayers of the County through a more efficient use of the streams, lakes, and canals in the County
- Preserving, protecting, and improving the fish and wildlife of the County
- Protecting the freshwater resources of Lake County through assisting local governments in treatment of stormwater runoff

The City of Leesburg currently has an interlocal agreement with the LCWA for the Carver Heights Drainage and Water Quality Improvements Project.

5. Adjacent Jurisdictions

The City of Leesburg has utilized intergovernmental cooperation to further its coordination efforts with other local municipalities examples of these mechanisms.

a. City of Tavares

An interlocal agreement exists between the City of Leesburg and the City of Tavares regarding traffic signal maintenance. The two (2) municipalities agree that Leesburg shall provide traffic signal maintenance services in accordance with the standards promulgated by the FDOT. These services may include

repair and maintenance of existing signal equipment, new installation of traffic lights, caution lights, school flashers, roadway safety lighting, or any other related services requested by Tavares, which Leesburg is capable of performing.

In addition, the City of Leesburg entered into an interlocal agreement with the City of Tavares whereby the City of Leesburg has extended its gas lines to service a property which was annexed into the City of Tavares, located on the westerly boundary of the Dead River and south of Highway 441.

b. City of Fruitland Park

Leesburg and Fruitland Park share a common boundary, which is spanned by the existing Wal-Mart Store, with the existing building entirely within the municipal limits of Leesburg and a portion of the parking lot, located within Fruitland Park. The two municipalities have entered into an interlocal agreement, as requested by Wal-Mart, to define and allocate jurisdiction over issues such as zoning, planning, land use and development, building codes and inspections, and police and fire protection.

In addition, the cities of Fruitland Park and Leesburg have negotiated a franchise agreement whereby the City of Leesburg provides electrical service to the City of Fruitland Park. The two (2) cities also have entered into a voluntary cooperation agreement to receive and extend cooperation and assistance of a routine fire-fighting nature across jurisdictional lines.

6. Utilities

The City of Leesburg operates several utilities to provide services to its citizens including electric, sanitary sewer, potable water, solid waste collection, and gas service. Solid waste disposal, telephone service, and cable television are provided by other entities and are also discussed below.

a. Sanitary Sewer

The City of Leesburg currently owns, operates and maintains a central sanitary sewer system. The City's collection and treatment system provides service to both residential and non-residential users to meet the demand within the City's boundaries, as well as within the surrounding unincorporated areas of Lake County extending to Okahumpka and the Royal Highlands.

The City of Leesburg Environmental Services Department is responsible for the operations and maintenance of the central sanitary sewer and reclaimed water systems within the City's Service Area. A map located in the Sanitary Sewer Element depicts the boundaries of the sanitary sewer service area.

b. Potable Water

The City of Leesburg operates its own utility for the purpose of delivering potable water to the City's residential, commercial, and industrial users. The Environmental Services Department operates and maintains the City's potable water system.

The current geographic service area of the central water system includes all property within the City limits, as well as surrounding unincorporated areas of Lake County including Bassville Park, Okahumpka, Highland Lakes, Spanish Village, Silver Lake, and Royal Highlands. The City does not have an interlocal agreement with the County for providing service. A map illustrating the limits of the City's potable water service area is included in the Potable Water Element.

c. Reclaimed Water System

The City is currently proposing the operation of a reclaimed water program. A facility located at 1600 CR 470 was designed with the intent to provide reclaimed water and in the near future it will provide reclaimed water within the service area south of Leesburg City limits. Although the extent of the service area has not yet been developed, all new development in the south part of the City will be required to install dry lines in preparation for the future reclaimed water system. Presently, sprayfield irrigation is the only disposal method utilized for reuse water disposal.

d. Telephone

The City of Leesburg maintains a joint pole use agreement with Sprint-Florida to provide a telecommunications services to the City. The City has entered this agreement to allow Sprint-Florida to attach certain communications facilities to utility poles owned by the City.

e. Cable Television

The City of Leesburg has entered into a franchise agreement with Comcast SHC Holdings, Inc. (d/b/a Lake County Cablevision) for provision of cable television service. This agreement is between Leesburg and Lake County, as well as with the cities and towns of Eustis, Fruitland Park, Mount Dora, Tavares, Umatilla, Howey-in-the-Hills, Lady Lake, and Montverde.

f. Solid Waste Collection

The City of Leesburg is responsible for the hauling of both residential and non-residential solid waste to the Lake County Resource Recovery Facility or to the other disposal facilities utilized by Leesburg. An inventory of these facilities is provided in the Solid Waste Element. The collection service area for Leesburg includes all residential and non-residential users within the City's municipal boundaries. The City of Leesburg has entered into an interlocal agreement with Lake County relating to solid waste disposal fees.

The Solid Waste Management Division under the Public Works Department is responsible for coordinating the waste collection and disposal for customers within the City limits and newly annexed areas. The collected solid waste is transported to the various disposal facilities, which are neither located within the City limits nor managed by the City. The Lake County Resource Recovery Facility and the other facilities that are privately operated, serve the waste disposal needs of the residents and commercial establishments within Lake

County as well as customers outside of the municipal boundaries of Lake County. The facilities operated by Lake County, Department of Waste Management Services are by law only allowed to accept waste materials from sources within Lake County.

g. Gas Service

The City supplies residential, commercial, and industrial gas service within the corporate limits of the City of Leesburg. The City of Leesburg has entered into a general service agreement with the Florida Gas Transmission Company who sells and delivers natural gas to the City. The City of Leesburg maintains gas service agreements with several private developers for the provision of gas service to various subdivisions located within the City.

In addition, the City of Leesburg has entered into an interlocal agreement with the Municipal Gas Authority of Florida, a governmental entity which was created for the following purposes:

- To obtain an adequate, reliable, and economic supply of gas for its members,
- To manage the acquisition, transmission, and disposition of such gas supply
- To acquire and operate facilities, plants, and systems incidental and useful to obtaining and managing such gas supply, and
- To furnish operational, technical, and informational assistance to its members

7. Other Agencies

To further provide services to its citizens, the City of Leesburg coordinates with many local agencies in addition to those mentioned previously. Such agencies include the Leesburg Partnership and the Leesburg Chamber of Commerce, which are described in more detail below.

a. Leesburg Partnership

The Leesburg Partnership was established in 1994 to create a “Main Street” program for downtown. Part of the Main Street approach is to involve citizens in the creation of a vision for the future. Leesburg conducted visioning exercises in 1993 and in 1997. The first visioning workshop resulted in formation of the Leesburg Downtown Partnership and the building of the Venetian Cove Marina. The Leesburg Partnership and the City of Leesburg now have a list of projects to continue to rejuvenate the town, increase property values, improve business potential and make Leesburg a better place to live.

b. The Leesburg Chamber of Commerce

The mission of the Leesburg Chamber of Commerce is to improve the quality of life in Leesburg and Lake County by taking a leadership role in promoting business and by facilitating a bridge between business and the community.

Additionally, the City of Leesburg maintains agreements with several not-for-profit agencies for grant funding. These agencies include the following:

- The Community Crusaders, Inc of Leesburg
- Boys and Girls Club of Lake and Sumter County
- Leesburg Junior Jackets

C. ANALYSIS FOR IMPROVEMENTS TO INTERGOVERNMENTAL COORDINATION

This section discusses opportunities to increase the effectiveness of existing coordination mechanisms; problems with existing coordination efforts; and, opportunities for additional coordination with other agencies.

1. Federal

Coordination with Federal agencies such as the EPA, HUD, FEMA, FCC, FAA, the Department of Labor, and the Department of Justice have been acceptable.

2. State

There are various infrastructure needs that will require continued coordination with State agencies. Of particular importance is coordination with the Florida Department of Transportation (FDOT) regarding any future improvements to the State principal arterial U.S. 441 that will be needed. Scheduled improvements include reconstruction and the addition of two lanes to U.S. 441 and the construction of a Florida turnpike interchange at CR 470.

It is important that the City continues its involvement in formal procedures, as well as improving its informal working relationship with the FDOT. Informal coordination includes Development of Regional Impact reviews and access management coordination. A continued working relationship with the FDOT will ensure timely consideration of needed State roadway improvements and improved traffic circulation within the City.

Existing intergovernmental coordination with State agencies has been acceptable. There are currently no areas of critical State concern located within the City's corporate boundaries.

3. Regional

Local coordination with the St. Johns River Water Management District continues to be adequate. The Altamonte Springs office has been helpful to City staff in the review of development projects, which require processing locally.

In order to continue to avoid future conflicts between the City's Comprehensive Plan and the ECFRPC Strategic Regional Policy Plan, the City will continue to utilize the Strategic Regional Policy Plan in evaluating the proposed growth and development when amending the City's Plan. If a conflict arises, the City will coordinate with the ECFRPC and the Comprehensive Strategic Regional Policy Plan Advisory Committee to alleviate the conflict. In addition, the City shall continue to participate in the preparation of, and provide comments for, the evaluation report for the East Central

Florida Comprehensive Strategic Regional Policy Plan required pursuant to Chapter 186.511, Florida Statutes.

In order to avoid future conflicts between the City's Comprehensive Plan and the St. Johns River Water Management District regional water supply plans, the city will: ensure that all aspects of comprehensive plans and 10-Year Water Supply Facilities Work Plan are prepared and coordinated with the applicable St. Johns River Water Management District regional water supply plans; ensure that City the Comprehensive Plan Conservation Element includes 10-year planning period projections for water supply needs and water sources and that the plan gives full consideration of established St. Johns River Water Management District regional water supply plans; and ensure that the Comprehensive Plan Potable Water Element includes a Water Supply Facilities Work Plan for at least a 10-year planning period, addressing those facilities the local government is responsible for, and is prepared considering the St. Johns River Water Management District's regional water supply plan.

The city will also continue to actively participate in the "East Central Florida Water Supply Planning Initiative" meetings hosted by the St. Johns River Water Management District. Additionally, the city will ensure that water supply plans developed by the city are submitted to the St. Johns River Water Management District for their consideration for inclusion into the appropriate regional water supply plan.

Influences, such as large area annexations, new Florida Turnpike Interchanges, and water quality issues will have a definite impact on the growth of Leesburg and on its infrastructure and delivery of municipal services.

4. County

Although interlocal agreements with Lake County continue to operate effectively, both the City of Leesburg and Lake County will need to commit to improving coordination on development and land use issues to ensure the effective and efficient use of land.

The City desires to enhance coordination efforts with Lake County through the development of a formal joint planning area (JPA). The City would also like to coordinate with Lake County on land use issues and should seek the development of an interlocal agreement that will improve the coordination of development not within the City but lying within the City's utility service areas. In addition, the City of Leesburg would like to see coordination with Lake County regarding the Leesburg Regional Airport and with the Lake County Water Authority regarding the use of their code enforcement staff.

Existing coordination between the Lake County School Board and the City of Leesburg has been advantageous to both agencies. Increased planning coordination with the School Board needs to be in place to ensure that the necessary infrastructure (sanitary sewer, potable water, and transportation) is in place, or is planned, prior to the construction of new school facilities.

Three Lake County Public Schools, Dabney Elementary, Lee Opportunity Center, and Rimes Elementary, are scheduled for closure by 2004, and Skeen Elementary will be

converted to a high school. In addition, a \$23 million renovation is scheduled for Leesburg High School. This renovation will include remodeling and improvements to existing student stations, but will not add classroom space.

5. Other Jurisdictions

Coordination with adjacent and other jurisdictions has been acceptable. However, the City of Leesburg is currently working on a JPA with the municipalities within Lake County. Additionally, the City of Leesburg would like to see coordination with the Cities of Tavares and Wildwood regarding a future trail corridor.

Table VII- 1: Agencies and Authorities with Intergovernmental Coordination Efforts

Name of Agency	Address	Phone
FEDERAL		
Environmental Protection Agency	Atlanta Federal Center 61 Forsyth Street, SW Atlanta, GA 30303-3104	(404) 562-9900
U.S. Department of Housing and Urban Development (HUD)	451 7th Street, S.W. Washington, DC 20410	(202) 708-1112
U.S. Army Corps of Engineers (USACOE)	80 Hughey Ave. Orlando, FL 32803	(407) 648-6331
U.S. Department of Justice	950 Pennsylvania Avenue, NW Washington, DC 20530-0001	(202)-353-1555
Federal Emergency Management Agency (FEMA)	3003 Chamblee-Tucker Road Atlanta, Georgia 30341	(770) 220-5200
U.S. Department of Labor, Occupational Health and Safety Administration (OSHA)	Frances Perkins Building 200 Constitution Avenue, NW Washington, DC 20210	(877)-889-5627
Federal Communications Commission	445 12th Street, SW Washington, DC 20554	(888)-225-5322
Federal Aviation Administration	800 Independence Avenue, S.W. Washington, DC 20591 Room 810	(202)-366-4000
STATE		
Department of Community Affairs	2740 Centerview Drive Tallahassee, FL 32399	(904) 487-4545
Florida Department of Transportation	420 W. Land Street Orlando, FL 32824	(407) 855-1831
Florida Department of Environmental Protection	3319 Maguire Blvd., Suite 232 Orlando, FL 32803	(407) 894-7555
Florida Fish & Wildlife Conservation Commission	1239 S.W. 10 th Street Ocala, FL 34474	(352) 732-1225
Department of Children & Families	400 W. Robinson Street Orlando, FL 32801	(407) 245-0400
Florida State Division of Historical Resources	500 South Bronough Street Tallahassee, FL 32399	(850) 488-1480
Florida Public Service Commission	2540 Shumard Oak Blvd. Tallahassee, FL 32399	(800)-342-3552
Florida Department of Law Enforcement	Florida Department of Law Enforcement P.O. Box 1489	(850)-410-7000

Name of Agency	Address	Phone
	Tallahassee, FL 32302-1489	
REGIONAL		
East Central Florida Regional Planning Council	631 N. Wymore Road, Suite 100 Maitland, FL	(407) 623-1075
St. Johns River Water Management District	975 Keller Road Altamonte Springs, FL 32714	(407) 659-4800
COUNTY		
Lake County School Board	201 West Burleigh Boulevard Tavares, FL 32778	(352) 343-3531
Lake County Board of County Commissioners	315 W. Main Street, Room 316 Tavares, FL 32778	(352) 343-9899
Lake County Water Authority	107 North Lake Avenue Tavares, FL, 32778	(352)-343-3777
ADJACENT AND OTHER JURISDICTIONS		
Town of Astatula	Post Office Box 609 Astatula, FL 34705	(352) 742-1100
City of Clermont	Post Office Box 120219 Clermont, FL 34712-0219	(352) 394-4081
City of Eustis	Post Office Drawer 68 Eustis, FL 32727-0068	(352) 483-5430
City of Fruitland Park	506 West Berckman Street Fruitland Park, FL 34731	(352) 787-6089
City of Groveland	156 South Lake Avenue Groveland, FL 34736-2597	(352) 429-2141
Town of Howey-in-the-Hills	Post Office Box 67 Howey-in-the-Hills, FL 34737	(352) 324-2290
Town of Lady lake	409 Fennell Blvd Lady Lake, FL 32159	(352) 751-1500
City of Mascotte	Post Office Box 56 Mascotte, FL 34753	(352) 429-3341
City of Minneola	Post Office Box 678 Minneola, FL 34755	(352) 394-3598
Town of Montverde	Post Office Box 560008 Montverde, FL 34756	(352) 469-2681
City of Mount Dora	Post Office Box 176 Mount Dora, FL 32757	(352) 735-7100
City of Tavares	Post Office Box 1068 Tavares, FL 32778	(352) 742-6414
City of Umatilla	Post Office Box 2286 Umatilla, FL 32784	(352) 669-3125

Name of Agency	Address	Phone
The Villages	1100 Main Street The Villages, FL 32159	(352) 753-2270
Sumter County Government	209 North Florida Street, Room 206 Bushnell, FL 33513	352-793-0200
UTILITIES		
Sprint – Florida, Inc.	425 N. 3 rd St. Leesburg, FL 34748	Res (800) 339-1811 Bus (800) 901-9675
Central Florida Gas	2669-B N. Florida Ave Hernando, FL 34442	(352) 341-0020
Florida Municipal Natural Gas Association	400 North Myrtle Ave. Clearwater, FL 33755	(727) 462-6635
Comcast Cable Company	8130 CR 44 Leg-A Leesburg, FL 34788	(352) 787-7875
Florida Municipal Power Agency	8553 Commodity Cir Orlando, FL 32819	(407) 355-7767
Time Warner Cable	331 N. Highway 27 Clermont, FL 34711	(352) 394-5541
Lake Apopka Natural Gas	676 W. Montrose Street Clermont, FL 34711	(352) 394-3480
Florida Power Corporation	PO Box 33199 St. Petersburg, FL 33733	(800) 700-8744
Florida Gas Utility	4619 NW 53 rd Ave Gainesville, FL 32606	(352) 334-0770
TECO Gas	1548 State Road 44 West Leesburg, FL 34748	(352) 787-6191
Florida Municipal Electric Association	417 E. College Tallahassee, FL 32302	(850) 224-3314
Sumter Electric Cooperative	293 S. US 301 Sumterville, FL 33585	(352) 793-3801
OTHER AGENCIES		
Leesburg Chamber of Commerce	P.O. Box 490309 Leesburg, FL 34749	(352) 787-2131
Leesburg Partnership	111 South 6 th Street Leesburg, FL 34749	(352) 365-0053

Source: The City of Leesburg and Land Design Innovations, Inc., 2002.

Table VII- 2: 2001-2002 Inventory of Existing Public School Facilities

School	Grades	Acres	Permanent Student Stations	Relocatable Student Stations	Total Student Capacity	Total Enrollment
Beverly Shores Elementary	K-5	15	458	325	783	602
Dabney Elementary	K-5	5	380	47	427	321
Fruitland Park Elementary	K-5	16	671	210	881	641
Rimes Elementary	K-5	11	416	209	625	262
Skeen Elementary	K-5	15	521	232	753	601
Treadway Elementary	K-5	15	760	346	1,106	827
Carver Middle	6-8	40	858	29	887	755
Oak Park Middle	6-8	39	776	78	854	702
Leesburg High	9-12	230	1,771	28	1,799	1,484
Lee Opportunity Center	9-12	4	374	N/A	374	157

Source: Lake County School Board, Florida Inventory of School Houses (FISH), June 2002.

GOALS, OBJECTIVES, AND POLICIES

GOAL 1: Implement and promote stable working relationships with other governmental agencies to ensure efficient, effective, and thorough delivery of governmental services.

Objective 1.1: *Coordination of Plans.* The Leesburg Growth Management Plan shall strive to be consistent with the State Comprehensive Plan, East Central Florida Strategic Regional Policy Plan, Lake County Comprehensive Plan, St. Johns River Water Management District Water Supply Plan, and Comprehensive Plans of adjacent jurisdictions.

Policy 1.1.1: By 2003, the City Clerk's office of Leesburg shall compose a comprehensive list detailing all of its interlocal agreements.

Policy 1.1.2: Leesburg shall coordinate with affected governmental agencies when developments, which are presumed to be Developments of Regional Impact, requiring Chapter 380, Florida Statutes, review are within the City's jurisdiction.

Policy 1.1.3: The City shall review the Lake County and adjacent city Comprehensive Plans to determine the impact of those adopted plans on the future growth and development of the City of Leesburg. Such review shall occur on an annual basis, and whenever major Plan changes are made by those jurisdictions.

Policy 1.1.4: The City shall participate in the Strategic Regional Policy Plan review and update process as mandated by State Statute.

Policy 1.1.5: The City of Leesburg shall become an active member in programs and committees administered through the ECFRPC, through representation by both elected officials and City staff.

Policy 1.1.6: The City of Leesburg shall participate in the development of updates to the St. Johns River Water Management District water supply assessment and regional water supply plan as well as other water supply development-related initiatives facilitated by SJRWMD that affect the City.

Policy 1.1.7: The City will continue to actively participate in the Lake County Water Alliance meetings and other water supply planning programs offered by the St. Johns River Water Management District.

Policy 1.1.8: The city will ensure that water supply plans developed by the city are submitted to the St. Johns River Water Management District for their consideration for inclusion into the appropriate regional water supply plan.

Policy 1.1.96: The City shall coordinate with Lake County and adjacent cities through the sharing of relevant planning data and analysis; notification of development occurring within the City; and, review of the impacts, including land use compatibility and level of service standards, of proposed development on adjacent local governments during the City's development review procedures.

Policy 1.1.107: The City shall provide to affected local governments and agencies, the following information and services:

- Provide planning data and analysis when requested,
- Review the actions of other local governments as to the impact of such action on City service levels and the City's concurrency management system, and
- Notification to affected local governments and governmental agencies of pending City actions regarding the provision of services and growth management plan amendments.

Policy 1.1.118: The City will pursue an interlocal agreement with Lake County by 2003, so that the City and County may identify and establish procedures for joint action regarding future joint planning areas, future annexations and compatible County and City land uses.

Policy 1.1.12 The City shall issue no development orders or development permits without first consulting with the City of Leesburg's Utility Department to determine whether adequate water supplies to serve the development will be available no later than the anticipated date of issuance by the City of a certificate of occupancy or equivalent. The City will also ensure that adequate water supplies and facilities are available and in place prior to issuing a certificate of occupancy or its functional equivalent.

Objective 1.2: *Land Use and School Siting Coordination.* The City shall coordinate with affected governmental agencies and jurisdictions, including the Lake County School Board, to aid in meeting the goals, objectives, and policies of the City's and their respective Growth Management Plan regarding land use planning and school siting issues.

Policy 1.2.1: Leesburg shall coordinate with the Lake County School Board to provide planning for adequate sites and infrastructure for future public education facilities within the City of Leesburg, through the following activities:

- On an annual basis, provide planning data and analysis, such as population and housing projections, to aid in the planning efforts of the School Board,
- Notify the school board of any City Growth Management Plan land use amendments.

Policy 1.2.2: By December 2003, the City of Leesburg shall attempt to enter into an interlocal agreement with the Lake County School Board that will formalize procedures for the inclusion of the City during planning for new school facilities or expansions of existing facilities within the city limits or the utility service area.

Policy 1.2.3: During pre-development program planning and school site selection activities, the City shall coordinate with the Lake County School Board to collocate schools with other public facilities, such as parks, libraries and other civic facilities, to the extent possible.

Policy 1.2.4: Notification of Amendments to Comprehensive Plan and Development Activities. The City shall file a written request to Lake County to receive notification of any proposed land use amendments, changes to adopted levels of service, and all applications for development affecting land adjacent to City boundaries as well as such activities occurring within one mile from the City's limits, within a reasonable time frame for the City to respond with any concerns. The City shall reciprocate such information to Lake County.

Objective 1.3: *Transportation Coordination.* The City shall coordinate with affected governmental agencies and jurisdictions to aid in meeting the goals, objectives, and policies of the City's and their respective Comprehensive Plans regarding transportation planning.

Policy 1.3.1: The City shall coordinate its transportation system with Lake County through an interlocal agreement, which would resolve conflicts and ensures cooperation on the following issues:

- Assign access permit jurisdiction for roadways within the City limits which are not included in the Florida Department of Transportation Road System Classification list, but which appear in the County's 2020 Transportation Plan.
- Initiate procedures to resolve inconsistencies between City desired level of service standards for roadways and County adopted level of service standards.
- Provide a method of prioritization and fiscal responsibility and coordination for roadways which impact and serve

primarily City residents, but which are under the jurisdiction of Lake County.

- Ensure the County's commitment to exercising their right-of-way reservation authority to ensure the adequacy of the future roadway network in and around the City.

Objective 1.4: ***Infrastructure Coordination.*** The City shall coordinate with affected governmental agencies and jurisdictions to aid in meeting the goals, objectives, and policies of the City's and their respective Comprehensive Plans regarding infrastructure and water supply planning.

Policy 1.4.1: The City shall continue coordination efforts with Lake County to ensure that the County is able to provide adequate solid waste facilities to meet the needs of the City of Leesburg.

Policy 1.4.2: The City shall coordinate necessary activities with the plans, programs, and administered legislative actions of the FDEP and Lake County to implement proper operation, storage, and disposal of both solid and hazardous waste.

Policy 1.4.3: By 2003, the City shall coordinate its Master Drainage Program with Lake County through an interlocal agreement which, when necessary, resolves conflicts and ensures cooperation on the following issues:

- Determine authority and negotiating capital improvements for drainage outfalls in the County which provide conveyance for stormwater which originates within the City.
- When necessary, initiate conflict resolution procedures to resolve inconsistencies between City desired Level of Service standards for drainage and County adopted Level of Service standards.
- Provide a method of fiscal responsibility for drainage systems which impact and serve primarily City residents, but which are under the jurisdiction of Lake County.
- Provide a method of prioritization of needed improvements on those drainage systems which impact and serve primarily City residents, but which are under the jurisdiction of Lake County or the Florida Department of Transportation.

Policy 1.4.4: The City shall coordinate with SJRWMD, FDEP, FEMA, DCA, and other appropriate State and Federal Agencies that have jurisdictional authority to ensure that water quality, water supply,

stormwater drainage, and flood control measures are consistent with impacts of development.

Policy 1.4.5: **The City will continue to update a 10-year Water Supply Facilities Work Plan in coordination with local governments that identifies potable water supply, infrastructure and facility projects, identify potable water sources, and estimate project costs to serve city utility water supply needs for a 10 year planning period.**

Policy 1.4.6: **The City will ensure that the 10-Year Water Supply Facilities Work Plan is prepared in accordance with the SJRWMD regional water supply plans.**

Policy 1.4.7: **The City will ensure that the 10-Year Water Supply Facilities Work Plan includes a description of existing water supply facilities and descriptions/locations of projects.**

Policy 1.4.8: **The City will ensure that the selection of water supply projects in the 10-Year Water Supply Facilities Work Plan are evaluated based on: imparting a minimal impact to spring and wetland flows/levels; feasibility of cost and operability; and the availability of the water supply resource considering allocations provided to other neighboring utilities and governments.**

Policy 1.4.9: The City will maintain interlocal or franchise agreements with any jurisdictions outside of the City limits in which Leesburg provides water service.

Policy 1.4.10: The City will maintain interlocal or franchise agreements with any jurisdictions outside of the City limits in which Leesburg provides sewer service.

Policy 1.4.11 The City shall maintain, revise or establish new agreements for the development of potable water sources and infrastructure as necessary.

Policy 1.4.12 The City shall maintain, revise or establish new agreements for the development of alternative water sources and infrastructure as necessary.

Policy 1.4.13 The City shall continue to participate in the development of the Coquina Coast Desalination Project and update agreements as necessary.

Objective 1.5: *Conservation Coordination.* The City shall coordinate with affected governmental agencies and jurisdictions to aid in meeting the goals, objectives, and policies of the City's and their respective Comprehensive Plans regarding conservation issues.

Policy 1.5.1: The City shall continue coordination with Federal, State, and Regional agencies to ensure adequate technical support for all environmental issues in which the City requires technical expertise.

Policy 1.5.2: The City shall continue to participate and support programs and projects of State, Regional, and County agencies which seek to preserve environmentally sensitive lands; promote usable open space for all citizens; preserve habitats for endangered species; protect groundwater and potable water supplies; and, surface water quality.

Policy 1.5.3: Leesburg will coordinate with the ACOE regarding surface water issues

Policy 1.5.4: Leesburg will participate in and support programs such as the Surface Water Improvement and Management (SWIM) Program.

Policy 1.5.5: Leesburg will coordinate with the Lake County Water Authority regarding their respective programs for water quality and quantity.

Policy 1.5.6: Leesburg will support wellfield protection **and water supply planning** programs sponsored by the St. Johns River Water Management District.

Policy 1.5.7: The City shall coordinate with the FFWCC in an effort to address issues relating to fishing, hunting, and other recreational activities and the management, conservation, and protection of fish and wildlife resources and habitat.

Objective 1.6: *Parks and Recreation Coordination.* The City shall coordinate with affected governmental agencies and jurisdictions, including the Lake County School Board, to aid in meeting the goals, objectives, and policies of the City's and their respective Comprehensive Plans regarding parks and recreation planning.

Policy 1.6.1: Coordinate with Lake County to recommend the provision of adequate acreage on the County's Future Land Use Map for regional, community and neighborhood park lands.

Policy 1.6.2: Continue to maintain interlocal agreements with the Lake County School Board and Lake County for the provision and maintenance of shared park lands and recreational facilities within the City.

Objective 1.7: *Housing Coordination.* The City shall coordinate with the affected governmental agencies and jurisdictions to aid in meeting the goals, objectives, and policies of the City's and their respective Comprehensive Plans regarding affordable housing.

Policy 1.7.1: The City will continue to coordinate its affordable housing lending policies with the Lake County Community Services Department to ensure the provision of very low, low, and moderate income housing and continue to help provide this form of housing throughout the City. The City will continue to support various Lake County housing programs and help market them within Leesburg.